



# Appleton Wiske Parish Council

**MINUTES of the Ordinary Meeting held in the Village Hall on Monday 6<sup>th</sup> November 2023 commencing at 7.30 pm.**

**PRESENT:** Councillors – Ken Blackwood (acting Clerk) (KB), Shirley Duffield (SD), Richard Hauserman (RH) Chair, Richard Johnson (acting RFO) (RJ), Jackie McReddie (JMc), Derek Partington (DP).

**IN ATTENDANCE:** 2 members of the public.

		<b>Action</b>
1	<b>Public Participation</b> – Mr and Mrs S. asked some questions and were given clarification from the Chair on item 8 g. They also asked about the village green. It was explained that Appleton Wiske village green is registered for recreation purposes under the Enclosures Act which means it cannot be fenced off and must remain wide open. It is maintained by the Parish Council.	
2	<b>Apologies and approval for absence</b> – None.	
3	<b>Dispensations and Declarations of Interest</b> – None.	
4	<b>Approval of Minutes of the meeting on 2<sup>nd</sup> October 2023.</b> These were agreed.	
5	<b>To receive information on the following issues, and decide further action where necessary:</b>	
a.	<u>New Notice board</u> – Further details were given and it was agreed to place an order on the quote received from Greenbarnes Ltd. Materials would be man made timber (guarantee 5 years), colour brown with gold lettering and 3 posts, delivery asked for January. Quotes for erection of the notice board to be sought. The final costs and funding to be available at the next meeting.	DP
6.	<b>Business Matters:</b>	
a.	<u>Business Continuity Plan</u> – It was agreed to form a working party to progress this matter, this would include the Chair, the Clerk and RJ. Further comments on this plan to be sent to the Chair.	RH
b.	<u>Defibrillator training</u> – Thursday 30 <sup>th</sup> November 2023 at 7 pm in the Village Hall. Places limited to 20 with 14 remaining. It was agreed to advertise this in the circulars email.	KB
c.	<u>Highways, repairs</u> to pavements at Front Street and Baker Street junction - NYC Highways have checked the condition of these repairs and say nothing further needs to be done. It was agreed to mention this to CCllr AW.	DP

Minutes approved on  
Chair's signature

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d.	<u>Young Trees decision</u> – It was agreed to advertise in the Circulars the availability of these 10 trees to residents and there would be a list in the PO/Shop with details of the species.	KB/JMc
e.	<u>Newsletter</u> – The Chair asked for articles from the Cllrs to be sent to him by the end of November for collation and said the aim was to have this ready for distribution around 18 <sup>th</sup> December. Mrs T. had agreed to help with the production of this and will be asked to provide a draft before printing. Ideas for items to be included were given eg footpaths, trees, PO/Shop, Wombles, 20 mph, Resilience plan, D.Day organisation. Etc.	Cllrs.
f.	<u>Proposed caravan site</u> between the school and the playing field – If the caravan club give approval for this site then there would be a consultation to the local authority. The Parish Council awaits an update on this matter.	
g.	<u>Removal of Pavilion</u> on playing field – noted. It was mentioned that the Pavilion originally had planning permission for its erection and would need planning permission for its removal. This formality could be done retrospectively. The Secretary of the ARA would be asked to do this.	KB
h.	<u>Village tubs</u> - A map was provided for the Cllrs from JMc showing the placement of the tubs on Front Street where residents, at their own cost, had agreed to provide additional planting around the evergreen central shrubs. Two tubs to be relocated.	
i.	<u>Resilience Planning</u> report update – KB gave an update on this matter and agreed to contact NYC to ask if a representative could come and talk to the PC in the new year to advise on what the Parish could do.	KB
7	<b>Governance:</b>	
a.	<u>Replacement Clerk</u> - A motion to appoint Mrs Mandy Lambert as Clerk and Responsible Financial Officer was carried.	RH
b.	<u>Parish Councillor vacancy</u> – Further advertising for this vacancy was agreed.	KB
8	<b>Correspondence:</b>	
a.	Winter planting of village tubs – Noted (see 6 h.)	
b.	Bonfire request from Pre-school - The PC voted to make a financial donation for the fireworks the amount to be decided upon at the next meeting.	Cllrs
c.	Mr C. request for information on false information to public body – noted.	
d.	Request for grant from Citizens Advice - Received and noted.	
e.	Notice of planning approval for village shop and Post Office and flat. Noted. The PC proposes a schedule of works and discussion with the developer is required to clarify the responsibilities regarding the village green.	JMc
f.	Received message that the NYC Parish portal fault has been passed to IT. Noted.	
g.	20 m.p.h. speed limit or zone – Enquiry received from Mr & Mr S.– Noted.	
9	<b>Planning:</b>	

a.	ZB23/01469/FUL – 4 bungalows to west of Smithy Green – A further letter had been sent by the PC to the planning department at NYC referring to the archaeological issues with that area. Information from the Portable Antiquities Scheme said the site should be fully investigated first.	
10	<b>Financial Matters:</b>	
a.	<u>Santander Bank</u> accounts status: i Current account balance at 30 <sup>th</sup> October 2023 - £1,214.26. – noted. ii Savings account balance at 30 <sup>th</sup> October 2023 - £19,674.60. – noted.	
b.	<u>Lloyds Bank</u> account status: i Current account at 30 <sup>th</sup> October 2023 - £10.00. - noted	
c.	<u>RFO update</u> : The draft budget report was explained and is to be agreed at the next meeting. i Precept for 2024 – 2025 £8,898. (a 5% increase) – Noted.	RJ
d.	<u>Invoices paid</u> : i PT Landscapes – grass cutting - £179.76. – noted. ii Paul Robson – invoice 724 - £192.00. – noted. iii Appleton Wiske village hall – Invoice 198- £16.00. noted.	
e.	<u>Payments received</u> : i Northern Powergrid – Wayleave agreement - £5.75. noted. ii Contribution from ARA to grass cutting in playing field - £320.00. noted.	
f.	<u>Invoices to pay</u> : i North Yorkshire Council – speed check charge - £220. Agreed by vote.	
11	<b>Reports:</b>	
a.	Police Report – received and noted.	
b.	Acting Clerk’s Report – No report.	
c.	NYCC Councillor Report – received via email.	
d.	AWPC Councillors’ Reports – SD reported on issues regarding footpaths. It was agreed to ask for advice from CClr AW.	SD
12	<b>Date and time of next meeting, Monday 4<sup>th</sup> December 2023, at 7.30 pm.</b>	
	The meeting closed at 9.16 pm	
	Minutes prepared by SD for KB	

*4/12/2023*  
