



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 9 May 2024 commencing at 7.30 pm.

PRESENT: Councillors – Ken Blackwood (KB) – Chair, Derek Partington (DP), , Richard Johnson (acting RFO) (RJ), Jackie McReddie (JMc), Shirley Duffield (SD)

CLERK: Amanda Lambert (AWL)

NYC: None

IN ATTENDANCE: One parishioner

		<u>Action</u>
1	Public Participation One member of the public was in attendance to discuss the D-Day event arrangements.	
2	Apologies and approval for absence – Councillor Richard Hauserman	
3	Dispensations and Declarations of Interest – None.	
4	Approval of Minutes of the previous meeting Resolved: (a) That the minutes of the meeting held on Monday 8 April 2024 be agreed as a correct record and signed by the Chair. It was noted that the internet was still showing draft minutes. The Clerk to send over the finalised minutes of 4 December 2023 and 8 January 2024.	Clerk
5	Matters Arising:	
a)	New Noticeboard There was no delivery date for the noticeboard yet.	
b)	Appleton Wiske Bridge It was noted that this issue had been resolved although it was noted that a manhole cover would need to be replaced near the sewerage works.	Clerk
b)	D-Day Arrangements Simon Golding was in attendance to report on D-Day arrangements. The following was noted: ➤ The programme had been agreed. ➤ Insurance has been informed. ➤ Gazebo ordered for delivery on 15 May 2024. ➤ Two alcohol licences purchased at a cost of £42.00. ➤ NYC risk assessment completed. ➤ Health and Safety Officer appointed. ➤ Information placed in the newsletter.	

Minutes approved on
Chair's signature

3/6/24 *K. J. Blackwood*

	Resolved: a) <i>That retrospective approval be given to purchasing two alcohol licences as opposed to one as it had been necessary to have one for the field and one for the Village Hall.</i>	
c)	Derelict Garages Communication from the Director was awaited.	
6	Reports	
a)	North Yorkshire Councillor Apologies had been received from NY Councillor Wilkinson.	
b)	Police There had been no police report.	
c)	AWPC Clerk Concern was expressed about the email traffic and the time it takes to go through them.	
7	Business Matters:	
a)	Business Continuity Plan – Update Discussion took place about password security and log-in information for the bank accounts. A copy of the Business Continuity Plan would be made available.	KB
b)	Defibrillator Relocation Work was ongoing on the defibrillator relocation. It was also noted that the internal battery for the defibrillator would need to be replaced.	Clerk
c)	Newsletter – May Edition The draft of the May newsletter was being drafted up by Michelle. The Parish Council vacancy would be alluded to although this would be going through NYC before any advert could be placed by the Parish Council. The Clerk / RFO vacancy would also be included. Three companies had agreed to sponsor the newsletter.	
d)	Staffing Committee <i>Resolved: That the Staffing Committee would be SD, DP and the Councillor who fills the current vacancy.</i>	
e)	Parish Emails <i>Resolved: That gov.uk emails be purchased but it was agreed that support may be required.</i>	KB
f)	Village Green It was proposed to block pave most of the grassed area in the centre of the village green. <i>Resolved: To leave for now but JMc to check re the building work and to await completion of the shop.</i>	
8	Correspondence:	
	All general correspondence had been circulated to Parish Council members.	

a)	Councillor resignation – it was noted that NYC had been informed.	
b)	Santander – Easement to a property – this had now been dealt with.	
c)	Village Green / Grasscutting / Trees – RJ had made notes on the tree report. Resolved: a) To put the tree report on the noticeboard and the Parish website. b) To leave the grass-cuttings.	
d)	Resolved: To suggest that the development east of Shorthorn be called Weavers Court.	
9	Planning:	
a)	ZB24/00746/FUL – Mill House – no observations	
b)	ZB24/00715/FUL – Roseacre – no observations	
10	Financial Matters:	
a)	<u>Santander Bank accounts status:</u> i) Current account balance at 28 April 2024 - £758.20 – noted. ii) Savings account balance at 28 April 2024 - £22,352.62 – noted.	
b)	<u>Lloyds Bank account status:</u> Current account at 28 April 2024 - £10.00 – noted.	
c)	<u>Invoices paid:</u> ➤ P T Landscapes - £968.80 – Grass-cutting ➤ Appleton Wiske Village Hall - £16.00 x 2 – Hire of Hall ➤ TP Jones - £86.92 – Payroll ➤ K J Blackwood - £78.78 – Email Hosting ➤ YLCA - £226.00 – Annual Membership ➤ Clerk Salary - £634.48 ➤ HMRC – Tax - £152.80	
d)	<u>Payments received:</u> ➤ NYC – Parish Precept - £4,449.00 ➤ NYC - £1100	
e)	<u>Invoices to pay:</u> ➤ Elliott Consultancy - £516 – Tree Survey – contribution to be received from the Church Resolved: That the above payment be approved and to be paid by KB.	
f)	<u>Budget</u> There was currently nothing to report.	
g)	<u>Parish Insurance</u> Quotations had been received for the parish insurance which was due. Resolved: To accept the quotation of £241 from Zurich Insurance.	
h)	<u>North Yorkshire Council Grass Cutting Payment</u> The correspondence had not yet been received. The Clerk to investigate.	Clerk
i)	<u>Schedule of Assets</u> Resolved: That the Schedule of Assets be approved.	
j)	<u>Purchase of Plants</u>	

	Resolved: That a donation of up to £350 be approved for the purchase of plants for the Village Hall.	
k)	<u>AGAR</u> Sarah Powell has been appointed as the internal auditor.	
l)	<u>Picnic Benches</u> It was agreed to purchase the picnic benches and to be reimbursed by the ARA.	
11	Member Reports <u>School Parking</u> It was noted that the parking at school times was becoming an issue. It was suggested that the Community Police Officer be informed and to see whether he can patrol the area.	
12	Date and time of next meeting: Monday 3 June 2024 at 7.30 pm – apologies received from DP and RH.	
	Future Agenda Items:	
	The meeting closed at 9.15 pm	
	Minutes prepared by AWL for KB.	

3/6/23 K.J. Bealwood