



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 3 June 2024 commencing at 7.30 pm.

PRESENT: Councillors – Ken Blackwood (KB) – Chair, Richard Johnson (acting RFO) (RJ), Jackie McReddie (JMc), Shirley Duffield (SD)

CLERK: Amanda Lambert (AWL)

NYC: None

IN ATTENDANCE: None

		<u>Action</u>
1	Public Participation One member of the public was in attendance to discuss the D-Day event arrangements.	
2	Apologies and approval for absence – Councillors Richard Hauserman and Derek Partington.	
3	Dispensations and Declarations of Interest – None.	
4	Approval of Minutes of the previous meeting Resolved: (a) That the minutes of the meeting held on Monday 9 May 2024 be agreed as a correct record and signed by the Chair. It was noted that the summary tree report had been placed on the Parish noticeboard, not the full report.	
5	Matters Arising:	
a)	New Noticeboard The Clerk had asked the question of the company. The noticeboard is due with the courier by the end of June for onward transportation to the Parish Council	
b)	Appleton Wiske Bridge It was noted that the grills at the bridge had still not been repaired. The Clerk to chase this work as it was felt to be a health and safety issue.	Clerk
b)	D-Day Arrangements SD gave an update on the D-Day arrangements. The following was noted: ➤ The Inspiration Choir would be in attendance. It was suggested that a £50 donation be given to the choir. ➤ Photos would be available for the press for Friday following the event. Resolved: That a donation of £50 be given to the Inspiration Choir for their performance at the D-Day event.	

c)	Derelict Garages A response from Broadacres was awaited.	
6	Reports	
a)	North Yorkshire Councillor Apologies had been received from NY Councillor Wilkinson.	
b)	Police The police report had been shared with the Parish Council and was noted.	
c)	AWPC Clerk There was nothing further to add from the Clerk that was not already on the agenda.	
7	Business Matters:	
a)	Business Continuity Plan – Update Councillors Hauserman and Johnson would update the Business Continuity Plan.	RH / RJ
b)	Defibrillator Relocation Work was ongoing on the defibrillator relocation.	
c)	Newsletter – May Edition The May edition of the newsletter had been circulated but were 30 copies short. The Clerk agreed to get these printed as soon as possible. It was noted at this point that there had never been anything in the newsletter about the King’s Coronation. This was noted.	Clerk
d)	Staffing Committee It was noted that the Staffing Committee would include Councillor Hauserman along with Councillors Duffield and Partington.	
e)	Parish Emails It was noted that the Chair would be attending a webinar about gov.uk emails and would report back.	KB
f)	Village Green The tree report had been shared and was noted. It was also noted that there were still two trees to plant. Resolved: to seek three quotations for the work to the trees.	SD
g)	Parish Council Vacancy – Update It was noted that the Parish Council vacancy had been advertised through NYC. Once the deadline had passed and if there was no call for election, then the Parish Council could appoint directly. It was noted that one expression of interest had been received through the Parish newsletter.	
8	Correspondence:	
	All general correspondence had been circulated to Parish Council members.	

	One parishioner had written regarding fence damage caused by the grass-cutting contractor. The contractor had been informed and asked to avoid strimming the grass directly in front of the fence at the address.	
9	Planning:	
a)	ZB24/00928/FUL – Irving House Farm – no observations from the Parish Council	
b)	ZB24/00715/FUL – Rose Acre – Granted	
c)	The planning application for the four houses on Hornby Road would be discussed at NYC Planning Committee on 13 June 2024. DP to attend.	DP
d)	Outline planning permission had been received for four houses on the Shorthorn site.	
e)	ZB24/00918/TCC – o2 Telecommunication Mast ID No 74849 – Appleton Wiske Recreation Ground – no observations from the Parish Council	
10	Financial Matters:	
a)	<u>Santander Bank accounts status:</u> i) Current account balance at 28 May 2024 - £10.34 – noted. ii) Savings account balance at 28 May 2024 - £22,352.62 – noted.	
b)	<u>Lloyds Bank account status:</u> Current account at 28 May 2024 - £10.00 – noted.	
c)	<u>Invoices paid:</u> ➤ Elliott Consultancy - £516 – Tree Survey ➤ YLCA - £25 – Membership ➤ Appleton Wiske Village Hall - £16 – Hire of Hall ➤ Gala Tent - £1,313.99 – Gazebo ➤ Zurich - £241.00 - Insurance	
d)	<u>Payments received:</u> ➤ HMRC – VAT - £1023.13	
e)	<u>Invoices to pay:</u> ➤ Inspiration Choir - £50.00 – Donation for D-Day event. Resolved: That the above payment be approved and to be paid by KB.	
f)	<u>Budget</u> There was currently nothing to report.	
g)	<u>North Yorkshire Council Grass Cutting Payment</u> The Clerk agreed to seek the information for reimbursement of the grass-cutting by NYC.	Clerk
k)	<u>AGAR</u> The Annual Governance and Accountability Return for 2023/24 had now been completed for forwarding to PKF Littlejohn, the external auditor. Resolved: (i) That the accounting statements be agreed. (ii) That the annual governance statement be agreed.	
1	Member Reports	

1	There were no Member reports.	
1	Date and time of next meeting:	
2	Monday 1 July 2024 at 7.30 pm.	
	Future Agenda Items: Picnic benches Grant for the minibus EV charging	
	The meeting closed at 8.45 pm	
	Minutes prepared by AWL for KB.	