



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 5th August 2024 commencing at 7.30 pm.

PRESENT: Councillors – Ken Blackwood (KB) – Chair, Richard Johnson (acting RFO) (RJ), Jackie McReddie (JMc), Shirley Duffield (SD), Derek Partington (DP) Duncan James (DJ) Richard Hauserman (RH)

CLERK: Michelle Thompson (MT)

NYC: Councillor Annabel Wilkinson (AW) (left the meeting at 8:15pm)

IN ATTENDANCE: One parishioner

1	Public Participation One member of the public was in attendance and mentioned that the date for Victory in Europe Day (VE Day) next year is Thursday 8th May 2025 and celebrations were being planned.	<u>Action</u>
2	Apologies and approval for absence No apologies	
3	Dispensations and Declarations of Interest – Councillor JMc for agenda item 7e.	
4	Approval of Minutes of the previous meeting The minutes of the meeting held on 1 st July 2024 were reviewed. It was noted that slight amendments were required to agenda items 4, 7c, 7d, 7g, 7h, 7i, 11b. As a result, the approval of the minutes was deferred. The Clerk will incorporate the necessary changes, and the amended minutes will be presented for approval at the next meeting.	Clerk
5	Matters Arising:	
a)	New Noticeboard The new noticeboard has been delivered to Councillor SD. Arrangements have been made for a local joiner to collect and install the noticeboard, including the disposal of the old one. It was noted that additional keys may be required.	
b)	Appleton Wiske Bridge It was noted that no update had been received from the previous Clerk. The current Clerk was asked to review the emails and, if no update from NYC is found, to contact them and reiterate the Parish Council's dissatisfaction with their response regarding the bridge.	Clerk
c)	Derelict Garages No response has been received from Broadacres. Councillor KB will follow up by emailing Andy Powell, Customer Experience Director, to request a progress report.	KB
6	Reports	
a)	North Yorkshire Councillor <ul style="list-style-type: none"> Parish Liaison Meetings: Councillor AW requested feedback on the effectiveness of the new Parish Liaison meetings. 	

Minutes approved on
Chair's signature

	<ul style="list-style-type: none"> • Boundary Commission: Discussions are ongoing about the potential merging of Parish Councils. • Home Upgrade Grant: The grant ends in September. An eligibility list is available for those interested. • 20mph Speed Limit Proposal: North Yorkshire is considering implementing 20mph speed limits. The proposal, under discussion since January 2022, is moving through the legal process and will then enter a consultation phase. The police have indicated positive support. • Fireworks Funding: Councillors are encouraged to submit a formal request for fireworks funding. • Educational Foundation: There are currently five trustees, including one appointed by NYC. Issues with changing the appointment of trustees on the trust deed are being addressed by the NYC legal department following their decision to no longer appoint a trustee • NYC Consultations: Multiple consultations are available on the NYC website; Councillors are encouraged to review them. • Planning Questions: Councillor AW responded to questions from Councillor RJ regarding planning. AW clarified that, despite her assumption that the village was against the planning of four houses, feedback from parishioners has been mixed. It was noted that the Parish Council represents the views of residents, and the idea of conducting another survey to gather resident opinions on planning was suggested. Parishioners also have the opportunity to express their views online. AW acknowledged her previous assumption was based on negative responses. RJ highlighted that not all planning proposals, such as those for the Shorthorn and the shop site, are opposed. The Parish Council's duty is to reflect the views of parishioners. 	Clerk
b)	<p>Police</p> <p>There was one reported break-in at the Village Hall. Discussions were held on the level of information shared by the police, with a request made for updates on the outcomes of reported crimes. It was suggested that the police be invited to attend a meeting to address parking issues, particularly during school events, with ARA offering to accommodate parking when needed. A collective meeting involving Highways, and the police was proposed to address various concerns. Councillors were asked to provide ideas to the Clerk, who will coordinate with Highways and the police to arrange a meeting, possibly during the Annual Parish Assembly.</p>	Clerk
c)	<p>AWPC Clerk</p> <p>It was noted that the three invoices for the newsletter sponsors have not yet been actioned. The current Clerk will address this issue.</p>	Clerk
7	Business Matters:	
a)	<p>Business Continuity Plan – Update</p> <p>Councillors RH will update the information and circulate to councillors before the next PC meeting</p>	RJ/RH
b)	<p>Defibrillator Relocation</p> <p>The cost for relocating the defibrillator is £450. Resolved: Not to proceed with the relocation at this time.</p>	

c)	Parish Emails .gov.uk/Cloud Storage Councillor KB gave an update on the .gov.uk email and village website and spoke about the benefits of cloud storage. Resolved: To progress with the grant application	KB
d)	Village Green/Trees Councillor SD is awaiting a response about the trees and expects work to start in Autumn. Two trees are to be planted on Hunters Ride. The village green grass cutting contract ends in Autumn and will need reviewing. The church tree survey work is completed, and their payment has been received. The village green will be mowed again before the Hog Roast on August Bank Holiday Monday.	
e)	Village Shop Options (Resiting) Forming an official committee to oversee the re_siting of the village shop was discussed including Terms of Reference and required skills, along with a poster for volunteers. The Clerk volunteered to prepare the necessary documents. NY Councillor AW recommended contacting Adele Wilson-Hope from NYC Stronger Communities. Resolved: To proceed as soon as possible.	Clerk
f)	New Gazebo Management A suggested procedure, including user instructions based on honesty and trust, was discussed. Councillor JMc volunteered to research procedures used by other organisations	JMc
g)	Clerk Vacancy The Clerk was asked to leave the meeting while the employment contract was discussed. Councillor DP will prepare the contract and send it to the Clerk for agreement and signature.	DP
h)	Mini-bus Fundraising A fundraiser is planned for September by Councillor JMc. Councillor KB is awaiting a grant application response from the Northallerton and Villages Community -Forum	JMc/KB
i)	Bench outside Lord Nelson Councillor RH will take a look at the bench to establish repair or replacement.	RH
j)	Parking on the Village Green The parking of electric vehicles on the village green for charging was discussed, due to a resident's request to park on a neighbour's drive to charge their car from their own home. Councillors will seek advice from Highways on future EV charging solutions. KB will send a letter to the resident, including the current village green legislation, and inform them of the Council's commitment to seeking a future solution.	KB
k)	Street Sign Repairs A resident has volunteered to repair street signs and has costed up the materials needed. Resolved: To agree to repairs and permission to buy materials	
8	Correspondence:	
a)	No specific correspondence received apart from a resident's request for the Parish Council to maintain some shrubs.	

9	Planning:	
a)	ZB24/00928/FUL – Irving House Farm – Granted	Clerk
b)	ZB24/01269/FUL – Glebe Cottage, Front Street – no observations, a letter to be sent by Clerk	
c)	ZB23/01649/FUL – Land to West of Smith Green – Refused	
10	Financial Matters:	
a)	<u>Santander Bank accounts status:</u> i) Current account balance at 31 July 2024 - £0.02 – noted. ii) Savings account balance at 31 July 2024 - £15,607.18 – noted. <u>Lloyds Bank account status:</u> i) Current account at 31 July 2024 - £10.00 – noted.	
b)	<u>Invoices paid:</u> ➤ ESET – PC security software - £24.98 (Direct debit) ➤ Yorkshire Purchasing Organisation – Picnic Bench for Playing Field - £580.79 ➤ PT Landscapes – Grasscutting - £566.24 ➤ TP Jones – Employee salaries - £600.66	
c)	<u>Payments received:</u> ➤ Friends of St Mary’s – Marquee contribution - £200	
d)	<u>Invoices to pay:</u> ➤ Greenbarnes – Noticeboard £2924.69 ➤ Appleton Wiske – Village Hall Hire - £66.00 ➤ PT Landscapes – Grasscutting - £566.24 <i>Resolved: That the above payments are approved and to be paid by KB.</i>	
e)	<u>Quarterly Finances</u> There was currently nothing to report.	
f)	<u>North Yorkshire Council Grass Cutting Payment</u> The new Clerk to check emails regarding reimbursement of the grass-cutting by NYC.	Clerk
g)	<u>Allotment Rents</u> To be invoiced	KB
11	Member Reports	
a)	It was noted that Councillor KB took a photo of the stile on Rounton Path to send to Open Spaces to establish if it is an acceptable height.	KB
12	Date and time of next meeting: Monday 2 September 2024 at 7.30 pm.	
	Future Agenda Items: ➤ Representative Responsibilities ➤ Schedule of Assets ➤ Succession Planning ➤ Business Continuity Plan	
	The meeting closed at 9.15 pm	
	Minutes prepared by MT for KB.	