



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 6th January 2025 commencing at 7.30 pm.

PRESENT: Councillors – Ken Blackwood (KB) – Chair, Richard Johnson (acting RFO) (RJ), Shirley Duffield (SD), Richard Hauserman (RH), Duncan Rogers (DR)

CLERK: Michelle Thompson (MT)

NYC: Apologies received.

IN ATTENDANCE: None

1	Public Participation	Action
	None	
2	Apologies Received Cllr Derek Partington (DP), Cllr Jackie McReddie (JMCR)	
3	Dispensations and Declarations of Interest None	
4	Approval of Minutes of the previous meeting: Monday 2 nd December 2024 approved.	
5	Matters Arising:	
a)	New Noticeboard: Cllr JMCR is still awaiting a quote to lower the height of the new noticeboard.	JMCR
b)	Broadacre Garage: Broadacres will provide formal approval and conduct drive by visits. There are no requirements for building control. Work will be subject to health and safety requirements. Resolved: Cllr KB to update on progress	KB
c)	Parish Emails (.gov.uk) Durham Assoc will provide a quote. Resolved: Cllr KB to ensure the Council is still eligible for the transition grant from gov.uk	KB
d)	Cloud Storage Several options were discussed including the current website, google drive and one drive. Resolved: Cllr KB and MT to explore the easiest option for Cllrs.	KB/MT
e)	VE Day: Discussions regarding ideas and costings ensued. Resolved: Cllr SD to provide a budget.	SD
f)	Mowbray Energy Storage: The Council will await the planning application before deciding on a course of action.	
g)	Village Green Grass Cutting Contract: Several organisations have shown an interest in tendering for the contract. A decision will be made once the applications have been discussed at the Council meeting in February.	
h)	Road Sweeper Timings: No response from Streetscene yet.	
i)	Resilience Planning:	

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Chair's signature

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	Cllr KB is gathering a list of practical numbers more local to the village such as those in possession of generators and chainsaws. Resolved: After additions from Cllr KB, version 1 is to be put forward for approval at the February meeting.	KB
j)	Business Continuity Plan: All current passwords to be verified and shared with the Council Chair, Vice Chair and Clerk.	KB/MT
k)	School Flowerbed: After discussions with the school, the flowerbed will be included in their future grounds maintenance. In addition, a car parking sign for the playing field when extra parking is needed was proposed. Resolved: Cllr KB to obtain a signage quote.	KB
6	Reports	
a)	North Yorkshire Councillor No further updates were provided at this time.	
b)	Police Report received and noted.	
c)	AWPC Clerk No further updates were provided at this time.	
7	Business Matters:	
a)	ARA Park Benches: The purchase of two benches, £265 each plus VAT, were discussed and agreed. Resolved: Clerk to contact ARA and confirm agreement.	Clerk
b)	Precept 2025 – 2026: Approved and submitted	RJ
c)	Policies and Procedures: For review and approval at February meeting: i. Standing Orders ii. Financial Regulations iii. Code of Conduct Resolved: Any amendments to be sent to the Clerk before the next meeting	Clerk
d)	Tree Planting: A discussion took place regarding the number of trees needed to replace those lost and the potential planting locations; however, no consensus was reached.	
e)	Installation of 20 mph signs: NYC Highways have responded with a plan of where the 7 signs will be sited. Installation dates not yet confirmed.	
f)	Rounton Footpath: Cllr SD reported that the bank erosion and the footpath are included in North Yorkshire County Council's work schedule and will be repaired separately, though a specific date for the repairs has not yet been confirmed. Additionally, one of the stiles along the route requires repair. It is a West Rounton stile and Cllr KB will report it to NYC Footpaths and West Rounton Parish Council. Resolved: Cllr KB to report stile to NYC Footpaths and West Rounton Parish Council	KB
g)	Spinney Court sign: Cllr RH confirmed the missing road sign will be installed this month.	
h)	Future Newsletters: Cllrs approved an additional 20 copies to be printed, with future orders increased to 250 to ensure coverage of all households and surrounding farms.	
8	Correspondence:	

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	None	
9	Planning:	
	To Consider Planning: i. ZB23/01880/FUL: Construction of nine dwellings, Village Farm – awaiting update ii. ZB24/02268/MRC: Pasture House, Hornby Road, Appleton Wiske - Application for variation of condition 2 (drawings) - windows and garage door for Plot 1 for previously approved application 20/02642/FUL - noted iii. ZB24/02269/MRC: Ryegrass House Hornby Road Appleton Wiske - Retrospective application for variation of condition 2 (drawings) - changes to dormer windows and doors for previously approved application 20/02643/FUL - noted	DP
10	Financial Matters:	
a)	Santander Bank Accounts Status i. Current Account Balance - £4,385.97 ii. Savings Account Balance – £29,650.07	
b)	Lloyds Bank Account Status i. Current Account – £10 ii. Proposal to cancel Lloyds Bank Account due to new charges: It was agreed to continue using the account and begin utilising it with the precept payments and to pay any bank charges. Resolved: The Clerk and Chair will take the necessary steps to move this forward.	KB/MT
c)	Invoices Paid: i. Village Hall – November - £16.00 ii. Village Hall – September - £24.00	
d)	Payments Received: i. ARA - Playing Field Grass Cutting - £160.00 ii. ARA - Play Area Surface - £14,850.00 (transferred to savings account pending approval of completion of work) - iii. Santander Interest - £192.89	
e)	Allotment Rents Received: N/A	
f)	Invoices to issue: i. NYC Urban Grass Cutting: £81.34	
g)	Invoices to pay: i. YLCA – Planning System Part 1 webinar - £26.30 ii. Paul Robson - £192.00 iii. Payroll - £766.88 iv. HMRC - £0.60 prior underpayment v. Whitegates Christmas Tree - £160 vi. NYC Print room - Newsletters £120	KB
11	Member Reports	
	To Receive Member Reports: i. Cllr RJ reported that the defibrillator requires a new bracket, costing over £100, and raised the question of who is responsible for the electrical connection. Cllr RJ will contact Highways for further information. ii. Councillors Discussion – It was proposed that the Clerk should handle all correspondence, with Councillors sending details to the Clerk and ensuring all communication is submitted formally. iii. Cllr KB noted that the dog waste signs need new heavy-duty ties in The Paddock	RJ

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	and will request them from NYC. Once received KB will refit them.	KB
12	Date and time of next meeting: Monday 3 rd February 2025 at 7.30 pm.	
	The meeting closed at 9.30 pm	
	Minutes prepared by MT for KB.	

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Chair's signature

K. J. Blackwood 3/2/25