



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 3rd February 2025 commencing at 7.30 pm.

PRESENT: Councillors – Ken Blackwood (KB) – Chair, Richard Johnson (acting RFO) (RJ), Shirley Duffield (SD), Richard Hauserman (RH), Duncan Rogers (DR), Derek Partington (DP), Jackie McReddie (JMcR).

CLERK: Michelle Thompson (MT)

NYC: Cllr Annabel Wilkinson

IN ATTENDANCE: One parishioner

1	Public Participation None	Action
2	Apologies Received	
3	Dispensations and Declarations of Interest 8a Cllr JMcR	
4	Approval of Minutes of the previous meeting: Monday 6 th January 2025 approved.	
5	Matters Arising:	
a)	ARA Benches: Awaiting the order and invoice from ARA	
b)	Broadacre Garage: Memorandums of Understanding are required to clarify agreements and expectations between Broadacres, the Parish Council, and the builder. Neighbours to be contacted. Locks to be changed for security. Resolved: Clerk to progress with MOU's.	MT
c)	Parish Emails (.gov.uk) Registration is complete. The Home Office will contact the Clerk for communication. Consideration needed for groups currently using AppletonWiske.com—alternative arrangements to be explored.	
d)	Cloud Storage: Various options were considered but the current website arrangement was thought the most convenient. Cllr KB will upload important documents for councillors and the Clerk Resolved: To continue using AppletonWiske.com	KB
e)	VE Day: Health & Safety risk assessments, coordination with the NYC Events Team, and the Lamp of Peace were discussed. Full event details were reviewed, and a £200 budget was requested. MT to post on Facebook for event ideas. Resolved: The £200 budget request was approved.	SD/MT
f)	Business Continuity Plan - Secure Password Storage: Cllr KB provided passwords to MT for safekeeping. Resolved: MT to securely store passwords provided by Cllr KB.	MT
g)	School signage quote: Ongoing	KB

Minutes approved on
Chair's signature

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K. J. Blackwood

	Resolved: To await further updates on the school signage quote.	
h)	West Rounton Stile report to NYC: Cllr KB confirmed he had reported the stile to NYC. Resolved: No further action required at this stage.	
i)	Defibrillator: Plans are in place to relocate the defibrillator next to the lamppost/bus shelter and perhaps obtain a new cabinet. Resolved: Proceed with relocation and possible new cabinet	RJ
6	Reports	
a)	North Yorkshire Councillor <ul style="list-style-type: none"> • 20mph Speed Limit: Implementation, including signage, expected this month or next. • Public Rights of Way: Discussion on how often footpath changes occur. • Battery Storage Unit: Other Parish Councils have raised concerns. Cllr AW to gather more information and share findings. Issues include power transmission from North to South, safety risks (fire and pollution), and potential impacts on the local population and footpaths. Resolved: Cllr DP to act as a conduit and collate the Parish Council's response to the planners. The Parish Council will submit its views separately and collaborate with other councils. Village communication via noticeboard, email, and social media. • Shorthorn Sign: Still not replaced. Cllr AW to follow up. • Delayed Communications: Concerns over response times exceeding 20 days. Outstanding issues include footpath repairs and missing dog signs. Resolved: If no response is received, escalate to Parish Liaison and copy in Cllr AW. 	DP
b)	Police Report received and noted.	
c)	AWPC Clerk No further updates were provided at this time.	
7	Business Matters:	
a)	Policies and Procedures: <ol style="list-style-type: none"> Standing Orders – Cllr KB asked for further amendments to be considered; send to Clerk before the next meeting. Financial Regulations – Approved. Code of Conduct – Approved. Resolved: Any amendments to the Standing Orders to be sent to the Clerk before the next meeting.	KB/MT
b)	Section 119 Highways Act 1980 Public Path Order HAM-2022-15-DO – Consultation to divert public footpath 10.8/6 at Hill House Farm, Appleton Wiske, due to health and safety concerns. A walk of the new route will be arranged, hopefully with the landowner.	KB
c)	Hornby Road Footpath: Consideration of the notice extending the closure of the footpath until 24th January 2026. Discussion on whether the Parish Council can engage its own contractor for repairs. A price should be obtained before making a decision. Exploration of an alternative route also to be considered. Resolved: Cllr KB to draft a letter regarding these points.	KB
d)	Grass Cutting Tender - Consideration of applications and agreement on a contractor:	

	PT Landscapes were the successful bidder. The Parish Council may request additional grass collections and clarification is needed on notice required for this. Resolved: PT Landscapes to be appointed as the contractor, with further discussions on additional collections and notice period.	MT
e)	Resilience Planning – Version 1 for approval. More time needed for approval. This will be discussed at the next meeting, and once approved, it will be kept within the Parish Council for distribution. Resolved: To approve Version 1 of the Resilience Planning document for internal distribution within the Parish Council once approved.	KB
8	Correspondence:	
a)	Appleton Wiske Village Trust (AWVT): Request for the cost of the Planning and Building Control Application for the Post Office/Shop project. If the Parish Council applies on their behalf, the cost will be reduced. AWVT will prepare and send the application to the Parish Council, who will cover the cost, approximately £600. Resolved: The Parish Council will pay for the application once received from AWVT.	
b)	Parishioner Correspondence: Concerns regarding access to the field behind properties on Front Street. Further details are required by the Parish Council to clarify who is inappropriately using the area and how they are violating the agreement. Resolved: The Parish Council will send a letter to the parishioner for further clarification, requesting identification of those violating the agreement.	MT
9	Planning:	
	To Consider Planning: i. ZB23/01880/FUL: Construction of nine dwellings, Village Farm – ongoing Resolved: Cllr DP to draft a letter to Yorkshire Water regarding the development.	DP
10	Financial Matters:	
a)	Santander Bank Accounts Status i. Current Account Balance - £4559.67 ii. Savings Account Balance – £11,830.07	
b)	Lloyds Bank Account Status i. Current Account – £10	
c)	Invoices Paid: i. YLCA – Planning System Part 1 webinar - £26.30 ii. Paul Robson - £192.00 iii. Payroll - £766.88 iv. HMRC - £0.60 prior underpayment v. Whitegates Christmas Tree - £160 vi. NYC Print room - Newsletters £120 vii. Streetscape £17,820.00 (which includes £2970 VAT)	
d)	Payments Received: i. NYC Locality Budget Funding £400 ii. ARA £14,850	
e)	Invoices issued: i. 2025/01 NYC Highway Grass Cutting 2024 Season £86.76 ii. 2025/02 NYC Highway Grass Cutting 2023 Season £81.34	
f)	Invoices to pay: i. YLCA – Planning System Part 2 webinar - £26.30 - Approved ii. Refund: Proposal to refund £14 for cost of Land Registry documents in connection with access across the village green - Approved	

11	Member Reports	
	To Receive Member Reports: i. Cllr DP: The piece of mesh from Wiske Bridge has fallen into the ditch and is stuck. ii. Cllr SD: Six-monthly review of the Clerk to be conducted. iii. Cllr JMcR: Reports of dog fouling during the night on Front Street. Notices have been placed on lampposts. The dog warden will be contacted to provide additional notices. iv. Village Green: Concerns about people driving across the village green, causing the grass to be churned up. Suggestion to put up posts as a deterrent, similar to those at Great Smeaton. It was suggested to ask at the annual meeting to give the village a say in the decision. v. Agenda for Next Month: a. Registering the village green. b. Tables outside the Nelson.	JMcR
12	Date and time of next meeting: Monday 3 rd March 2025 at 7.30 pm.	
	The meeting closed at 9.50 pm	
	Minutes prepared by MT for KB.	

3/3/25 K. J. Blackwood